

# LEEDS CHILDREN'S CHARITY

REGISTERED CHARITY NO: 224649

PRESIDENT: LADY MAYOR OF LEEDS

Post applied for	
Name (including former names, if any)	
Address	
Post Code	
Telephone Number	
National Insurance Number	
Current employer	
Please give brief description of responsibilities and duties of current employment	

Previous employments – please give employment history for the last 3 years and reason for leaving jobs. Details of periods when candidate was not in employment must be included in this list. (Please continue on a separate sheet if necessary)

<b>Date of employment (start and end dates)</b>	<b>Employer</b>	<b>Description of duties and responsibilities</b>	<b>Reason for leaving</b>

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<p>Professional Qualifications (Certificates will be requested to be seen at interview stage)</p>	
<p>Educational history, ie schools, college, qualifications (Certificates and/or details of relevant awards, awarding body, and date of award will be requested to be seen at interview stage)</p>	
<p>Please provide any other information that you feel may be relevant to this position (please continue on a separate sheet if necessary), eg previous work experience, experience of working with children, organising activities, working within a team, leadership skills, etc.</p>	
<p>Please give details of name and address of two referees. Please note that one referee must be the applicant's current or most recent employer, and no reference will be taken from family members</p> <p>Please note that two references in writing will be requested before an offer of employment can be confirmed.</p>	<p>1.</p> <p>2.</p>

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Are you related or connected to any existing employees of the charity? If so, please give details.	
Please note that this post is exempt from the Rehabilitation of Offenders Act 1974. Please state whether you have any convictions, cautions, or bind-overs, including any that would be regarded as 'spent'.	
Please state whether you have been disqualified from working with children at any time, or subject to sanctions imposed by a regulatory or professional body, eg Ofsted, General Social Care Council, or General Medical Council.	

All applicants should be aware that an offer of any position with the Leeds Children's Charity can only be confirmed on receipt of a positive enhanced CRB disclosure application, and that no-one will be allowed to work with children at Silverdale Holiday Centre without an enhanced CRB check in place. Application forms for an enhanced CRB disclosure check will be given to the applicant when a conditional job offer is made by the trustees of Leeds Children's Charity.

Please sign below to confirm that the information provided on this application form is complete and accurate. To provide false information is an offence and could result in the application being rejected or summary dismissal if the applicant has been selected.

Signature .....

Please print name ..... Date .....

The closing date for receipt of completed applications is Friday 6 January 2012.

Please return the completed application form to the following address:

Leeds Children's Charity  
6-8 York Place  
Leeds LS1 2DS  
Tel No: 0113 245 4281  
Email: [info@leedschildrenscharity.org.uk](mailto:info@leedschildrenscharity.org.uk)