

Charity number: 1177062

Bike Maintenance

Volunteer Recruitment Pack



**Leeds
Children's
Charity at
Lineham Farm**

www.leedschildrenscharity.org.uk



About Us



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A Bit About Lineham Farm

Set within 120 acres of woodland, fields and open countryside, Lineham Farm is a place where children can breathe, explore and reconnect with nature. Our land, animals and buildings are at the heart of the experiences we offer — and caring for them well is part of our responsibility as custodians of this special place.

We are looking for a hands-on volunteer to work alongside our Estate Manager, helping with the practical day-to-day tasks that keep the farm running smoothly. No two days are the same — you might be feeding animals one moment and helping tidy a woodland path the next.



Our values

- Passionate
- Purposeful
- Transparent
- Connected
- Engaged
- Compassionate

Role Information



Purpose of the Role

The Bike Fleet Maintenance Volunteer helps keep our bike fleet safe, reliable and ready for weekly cycling sessions. This role requires practical experience in bike mechanics to ensure bikes are serviced to a high standard, supporting safe, enjoyable cycling for children, young people and community groups.

What You'll Be Doing

- Cleaning bikes after a week of use, including frames, wheels, chains, handlebars and seats.
- Completing detailed safety checks on brakes, tyres, gears, wheels, drivetrains and overall bike condition.
- Carrying out intermediate repairs such as replacing brake and gear cables, adjusting derailleurs, replacing brake pads, tightening or replacing worn components, and minor wheel truing.
- Identifying and reporting any issues requiring advanced repair or staff oversight.
- Keeping the bike workshop and storage areas tidy, organised and safe.
- Using tools, cleaning products and PPE safely and appropriately.
- Following the Charity's health & safety and safeguarding procedures.
- Working independently or alongside staff/volunteers to ensure the fleet is ready for the following week.



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Role Information



Who This Role Is Perfect For

- Confident in bicycle maintenance and intermediate repairs
- Able to replace brake and gear cables and adjust gears and brakes
- Skilled at identifying worn or unsafe bike components
- Practical, reliable, and comfortable working independently
- Strong attention to detail with a focus on safety
- Friendly, positive, and supportive of the Charity's values



What You Can Expect

In line with our volunteer handbook, you will receive:

- A warm welcome and structured induction.
- Clear guidance on your role and safe working.
- Ongoing support from the team.
- Opportunities to learn practical skills.
- A chance to be part of a supportive community contributing to a shared purpose.



Time Commitment

- Ideally Friday's
- 1–3 hours per session depending on weekly bike use
- Flexible timing on Fridays; consistency appreciated but not essential



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Why Volunteer Here

Enrich Young Lives

You will be helping care for a farm that provides life-enhancing experiences for children who need them most — while spending time outdoors, learning new skills and being part of something positive and grounded in community.



Putting Children First

We are committed to safeguarding and promoting the welfare of children. Volunteers will be asked to follow our safeguarding procedures and complete appropriate checks, including a DBS check where required.



Protecting Nature Together

As a charity we see ourselves as long-term stewards of the land at Lineham Farm. Volunteers play an important role in helping us care for woodland, support biodiversity and maintain green spaces so they remain healthy and welcoming for future generations. Through everyday tasks — from maintaining paths to caring for habitats — you will be contributing to the protection and sustainability of this special environment.



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We'd love to hear from you!

Together, we can ensure every child in Leeds reaches their full potential. Ready to make a difference?

Click here to apply today:

www.leedschildrenscharity.org.uk



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